



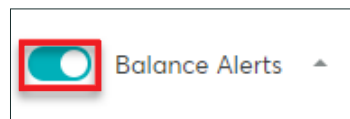
How to set up alerts

Balance and activity alerts set up within Online Banking will be sent out within 60 minutes or less from an account.

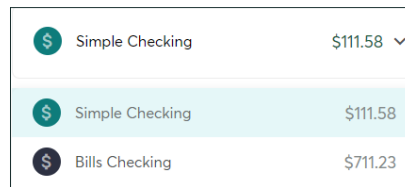
1. Log in to Online Banking and click **Manage Alerts**.



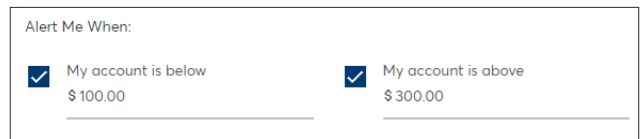
2. Click the **Alert** you wish to receive, and move the toggle to the right to turn it on.



3. From the **Account** dropdown, select the **Account** you wish to receive an alert on.

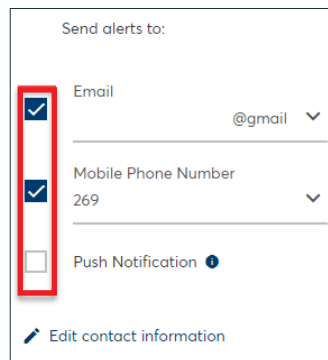


4. Select the **parameters** of the alert.



5. Click the **checkbox** next to how you want to receive the alert.

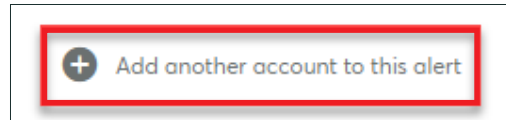
Push Notification: This option can only be selected once the Mobile App has been downloaded.



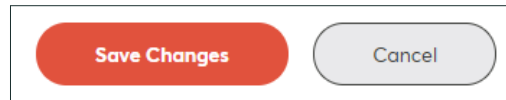


How to set up alerts (cont.)

6. If you wish to add the same alert to another account, click **Add another account to this alert**.



7. Click **Save Changes**.



Important: To deactivate an alert, move the toggle to the left. If multiple accounts are connected to the alert, all will be deactivated.