

How to customize recent transactions

The Recent Transactions tile shows recent transactions across all your accounts. Follow these steps to learn how to customize your Recent Transactions to best fit your banking needs.

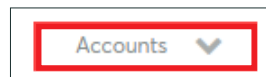
1. Log in to Online Banking. The **Recent Transactions** tile will be located on your main dashboard.

Recent Transactions		
AUG 09	Tfr from XXXXXX25... Posted	\$20.00
AUG 09	Tfr to XXXXXX1898 ... Posted	-\$20.00
AUG 02	Tfr from XXXXXX25... Posted	\$20.00
AUG 02	Tfr to XXXXXX1898 ... Posted	-\$20.00

2. Click on a **Recent Transaction**.
Result: An expanded **Recent Transaction** window opens.

Recent Transactions		
AUG 09	Tfr from XXXXXX25... Posted	\$20.00
AUG 09	Tfr to XXXXXX1898 ... Posted	-\$20.00

3. On the right-hand side of the screen, click **Accounts**.



4. In the expanded **Accounts** list, select the checkbox next to the accounts you wish to view recent transactions from.

Accounts ▾

Select All

Simple Checking

Bills Checking

Long-term Savings